



**SCHOOLCRAFT MIDDLE SCHOOL
747 East Clay Street
Schoolcraft, Michigan 49087
269-488-7300**

Doug Maltby
Principal

August 18, 2008

Dear Parent,

On behalf of the Middle School staff, welcome to the 2008-2009 school year. It is hard to believe that summer is almost over and school is about to begin. It has been a busy summer at the Middle School. Our custodial staff has been busy painting and cleaning. The building looks great! Our teachers have been taking classes and attending workshops. They have been updating their skills in preparation the new school year.

Our first day of school is Tuesday, September 2. This is a half day of school for students. Students will be dismissed at 11:57 AM. Our first full day of school is Wednesday, September 3. Students will be dismissed at 3:06. The school day starts at 8:05. Although students are allowed in the building upon arrival at school, we encourage students not to arrive at school before 7:45 AM. Our staff uses this morning time for meetings and to prepare for the school day so there is a minimum amount of supervision until 7:45 AM. Please remember to call the school by 9:00 AM any day that your son or daughter is not in attendance.

If you transport your son or daughter to school, please drop them off at the northeast corner of the school near the gymnasium. This is the safest and least congested area to drop off students. It is off the street and there is less automobile traffic for students to contend with.

Electronic devices such as cell phones and I-Pods may only be used after school is out for the day at 3:06. Students must place such items in their locker as soon as they enter

the building in the morning. Because of the value of electronic devices, we strongly recommend a lock for the locker. Students should not share their locker or lock combination with other students. If a student does not have a lock, we recommend they bring the electronic device to the office for safekeeping during the school day. Students may use the phone in the office for emergencies during the school day.

There are several dates to put on your September calendar. September 9 is the first PTO meeting of the year. It is at 6:30 PM in the Upper Elementary School library. The PTO does wonderful things for our students. I strongly encourage you to attend their meetings. September 11 and 12 is our 8th grade camp at Bair Lake. September 23 is our Middle School Open House and also is picture day at the Middle School. As you can see it will be a busy start to the school year.

If you would like to receive an electronic copy of all correspondence from the Middle School via e-mail, send a request to radziwj@schoolcraftschools.org.

We think this is going to be the best year ever at the Middle School and we can't wait to get started. Please feel free to contact us at anytime with questions and concerns.

Sincerely,

Doug Maltby

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